

# Chemgene **surface** disinfectant.

## PRODUCT APPLICATION FOR THE DECONTAMINATION OF PIPETTES

The following are recommended decontamination procedures for all models. Please note that these instructions are intended as a **GUIDE ONLY** and all pipettes requiring decontamination must be decontaminated according to a) your institution's own guidelines and b) the type of contaminant present.

### GENERAL DAILY CLEANING/DECONTAMINATION

- 1:10 dilution is generally recommended,
- Spray or wipe handle and shaft  
(insuring the tip ejector button and volumeter are also cleaned)
- Leave for a minimum contact time of 10 minutes



Concentrate		Spray		Cloth	
1 Litre <b>Self-Dosing Bottle</b>	5 Litre <b>Pump Container</b>	5 Litre <b>Pump Container</b>	750 ml <b>Trigger Bottle</b>	750 ml <b>Trigger Bottle</b>	100 Wipes <b>Dispensing Drum</b>
Clear Unfragranced 100% conc.	Clear Unfragranced 100%	Blue Eucalyptus 100%	Clear Unfragranced 1:10	Blue Eucalyptus 1:10	Clear Unfragranced 1:10
XTM305-C 6 bottles	XTM309-C 4 bottles	XTM308-C 4 bottles	XTM301-C 6 bottles	XTM302-C 6 bottles	XTM353-C 10 drums
XTM305 2 bottle	XTM309 1 bottle	XTM308 1 bottle	XTM301 1 bottle	XTM302 1 bottle	XTM353 1 drum

### COMPLETE DECONTAMINATION

Pipettes requiring full decontamination can be dismantled and cleaned:

- 1:10 dilution is generally recommended,
- Use a container that is deep enough to immerse the parts completely.  
(NOTE: Electronic pipettes must not be submerged in any liquids)
- Dismantle the pipette (as specified by the manufacturer) and **place only parts that can be immersed**, eg tip holder, piston, tip ejector etc completely into the solution for 30 minutes
- Remove parts and rinse with de-mineralised water
- Lie on a lint-free cloth and place in a dry oven at 60°C for at least one hour or until dry. Alternatively, place on the bench on a lint-free cloth and air dry for approximately 4 hours
- Reassemble the pipette following the manufacturer's instructions
- If complete decontamination is required prior to servicing, please ensure all parts are completely dry before reassembly and presenting for servicing

**NOTE: All pipettes for servicing must be accompanied by a completed Decontamination Declaration (see over) stating that the pipette is safe for us to work on, irrespective of whether the pipette required decontamination or not.**

# Device decontamination declaration.

NOTE THAT NO DEVICE CAN BE SERVICED/CALIBRATED WITHOUT A COMPLETED AND SIGNED DECLARATION

Company name & address	Contact name	Tel
	Department	Mobile
	Contact email	
	PO No.	Quote No.
	VAT exempt? Yes No	If "Yes" please attach certificate
Post Code	Account No.	Grant No.

**Upgrade to a FastTrack mail-in service?** Yes No Please note there is an additional charge of £5 per single channel and £20 per multi-channel for this service.  
FastTrack guarantees a 48hr turnaround from date of receipt

<b>Pipette Service level</b> (select 1 level per form only)	Quick Cal	1-STAR	2-STAR	3-STAR	Ext Clean? Yes No
<b>Pipette Calibration level</b> (select 1 level per form only)	As Found <sup>1</sup> Prior to Service		Service & Cal		As Found <sup>1</sup> , Service & Cal
<b>Balance Calibration level</b> (select 1 level per form only)	N/A		As Found 5 Point Calibration		As Found 10 Point Calibration
<b>Do you require due dates on Calibration Stickers?</b>	Yes	No	If "Yes" please specify duration:		months

<sup>1</sup> As Found Calibration will allow you to identify if your pipette is within specification before any service or adjustment validating your previous work.

Make or model of device	Qty	Make or model of device	Qty
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**A Did the device(s) listed require decontamination?** Yes No If "No" go to B

Nature of contaminant

Method of contaminant

Decontaminated by

Name

Date

**B Are any special handling precautions required?** Yes No If "Yes" please specify below

**Spare parts** (select 1 option only)

I authorize that any spare part(s) required may be replaced. These will be detailed on the invoice. **OR**

I authorize that any spare part(s) to max £30 per device may be replaced (excluding cost of seal, o-ring and tip holder).

**NOTE:** A £15 charge may be applied for pipettes found to be unrepairable or uneconomical to repair due to the time taken to investigate.

**I CONFIRM THAT THE INFORMATION GIVEN ABOVE IS ACCURATE AND THE DEVICE(S) DETAILED ARE SAFE TO WORK ON.**

Name

Date

Position

Signed

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