

# Chemgene Surface Disinfectant

## PRODUCT APPLICATION FOR THE DECONTAMINATION OF PIPETTES

The following are recommended decontamination procedures for all models. Please note that these instructions are intended as a **GUIDE ONLY** and all pipettes requiring decontamination must be decontaminated according to a) your institution's own guidelines and b) the type of contaminant present.


All pipettes for servicing must be accompanied by a completed Decontamination Declaration (see over) stating that the pipette is safe for us to work on, irrespective of whether the pipette required decontamination or not.

### General daily cleaning / decontamination

- ▶ 1:20 dilution is generally recommended
- ▶ Spray or wipe handle and shaft with CHEMGENE (insuring the tip ejector button and volumeter are also cleaned)
- ▶ Leave for a minimum contact time of 10 minutes

### Complete decontamination

- ▶ Pipettes that require full decontamination can be dismantled and cleaned using CHEMGENE.
- ▶ 1:20 dilution is generally recommended
- ▶ Use a container that is deep enough to immerse the parts completely. **(NOTE: Electronic pipettes must not be submerged in any liquids)**
- ▶ Dismantle the pipette (as specified by the manufacturer) and place only parts that can be immersed, eg tip holder, piston, tip ejector etc completely into the solution for 30 minutes
- ▶ Remove parts and rinse with de-mineralised water
- ▶ Lie on a lint-free cloth and place in a dry oven at 60°C for at least one hour or until dry. Alternatively, place on the bench on a lint-free cloth and air dry for approximately 4 hours
- ▶ Reassemble the pipette following the manufacturer's instructions.
- ▶ If complete decontamination is required prior to servicing, please ensure all parts are completely dry before reassembly and presenting for servicing!

					
Concentrate			Spray		Cloth Wipes
1 Litre Self-Dosing Bottle Clear, Unfragranced 100% conc.	5 Litre Pump Container* Clear, Unfragranced 100%	5 Litre Pump Container* Blue, Eucalyptus 100%	750ml Trigger Bottle Clear, Unfragranced 1:20	750ml Trigger Bottle Blue, Eucalyptus 1:20	Dispensing Drum of 100 Wipes Clear, Unfragranced 1:20
XTM305-C 6 bottles	XTM309-C 3 bottles	XTM308-C 3 bottles	XTM301-C 6 bottles	XTM302-C 6 bottles	XTM353-C 10 drums
XTM305 2 bottles	XTM309 1 bottle	XTM308 1 bottle	XTM301 1 bottle	XTM302 1 bottle	XTM353 1 drum

\*Reusable pump for use with 5 Litre Container: Cat. No: TR021



## PIPETTE DECONTAMINATION DECLARATION

<b>Company:</b>	<b>Contact:</b>		
<b>Address:</b>	<b>Department:</b>		
	<b>Group Name:</b>		
	<b>Tel:</b>		
	<b>Mobile:</b>		
	<b>Email:</b>		
<i>(Purchase Order No. must be provided)</i>			
<b>PURCHASE ORDER No.</b>	<b>Grant No.</b>		
<b>Quote No.</b>	<b>Vat Exempt?</b> Yes <input type="checkbox"/> if YES, incl. Cert. No <input type="checkbox"/>		
<b>Service Level</b> <i>Tick ONE box only. A separate form must be used for each Service Level</i>			
QuickCal <input type="checkbox"/>	1-STAR <input type="checkbox"/>	2-STAR <input type="checkbox"/>	3-STAR <input type="checkbox"/>
	1-STAR no ext. clean <input type="checkbox"/>	2-STAR no ext. clean <input type="checkbox"/>	3-STAR no ext. clean <input type="checkbox"/>
<b>Do you require a due date on your calibration sticker?</b> Yes <input type="checkbox"/> <i>If Yes, specify duration: _____ months</i> No <input type="checkbox"/>			
<i>NOTE: If no duration is specified we will put a duration of 6 months on the label</i>			
<b>Make / Model of Pipettes to be Serviced</b>	<b>Qty</b>	<b>Make / Model of Pipettes to be Serviced</b>	<b>Qty</b>
<b>A Did the pipettes listed require decontamination?</b> Yes <input type="checkbox"/> No <input type="checkbox"/> <i>If No, go to B</i>			
<b>Nature of contaminant:</b>			
<b>Method of decontamination:</b>			
<i>NOTE: Pipettes must be completely dry when presented for servicing</i>			
<b>Decontaminated by:</b>		<b>Date:</b>	
<b>B Are any special precautions required when handling the pipettes?</b> <i>If yes, please specify.</i>			
<b>Spare Parts</b> <i>(please tick ONE only)</i>			
<input type="checkbox"/> <i>I authorise that any spare parts required to bring this/these pipette into calibration may be replaced and I understand that these will be detailed on the invoice, OR</i>			
<input type="checkbox"/> <i>Contact me before proceeding with any service if spare parts (excl. cost of seals, o-rings, tip holders) amount to £25 or over for any pipette</i>			
<i>Note : A £15 pound investigation charge may be applied for pipettes found to be unrepairable or uneconomical to repair.</i>			
<b><i>I confirm that the information on this form is accurate and the pipettes detailed are safe to handle</i></b>			
<b>Name:</b>		<b>Signed:</b>	
<b>Position:</b>		<b>Date:</b>	

Once completed, please **sign** and hand in this form with your pipettes for servicing.  
**NOTE that no pipettes can be serviced without a Purchase Order No. or a completed and signed Declaration.**