

## **STARTAG MEDIUM LASER SHEETS 126TV**

### **LABEL SIZE 24MM X 12.5MM**

The following details will facilitate accurate configuration of the above laser labels with **Microsoft WORD 2007** for windows.

1. Open Word
2. Click on 'Mailings and Labels'
3. Select 'Labels' then 'Options'
4. Select 'Page Printers' and Tray – hand feeding is recommended – then 'Label Information' select 'Other/Custom'
5. Click on Details or New Label to customize your label  
**Top margin: 1.2cm**  
**Side margin: 0.7cm**  
**Vertical pitch: 1.55cm**  
**Horizontal pitch: 2.9cm**  
**Label height: 1.25cm**  
**Label width: 2.4cm**  
**Number across: 7**  
**Number down: 18**

**The above settings can be used for previous versions of Word, however, the terminology may vary.**

7. Set page size to A4 (21 x 29.7cm)
8. Select a name for the label; Medium Lab Tags

#### **Please Note**

We recommend that prior to printing the labels, a print test is carried out on a plain A4 sheet, then held against label sheet to ensure that all print is included within the label area. Rigorous testing has shown that a slight variation may occur with different makes and models of Laser Printers.

**STORAGE** – PRIOR TO ATTACHMENT SHEETS (PRINTED & UNPRINTED) SHOULD BE STORED IN THE GRIP-SEAL POLYBAG AND CARDBOARD WALLET PROVIDED AT BETWEEN 10°C/25°C AND 35%/65% RH

THESE LABELS ARE NOT DESIGNED FOR USE WITH INKJET PRINTERS

BATCH NO: XXXXXX